



Date:

Dear Secretary,

RE: CLUB BOOKING

The block booking you make with



CONTRACT FOR THE V.A.T. EXEMPTION OF CLUB BOOKINGS

To the Manager NEIGHBOURHOOD SERVICES

RE: V.A.T. EXEMPTION - CLUB BOOKINGS

The (1)

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Wish to claim V.A.T exemption for the following bookings:-

(2) _____

for the hire of (3) _____